

Little T Quarter Midget Club Inc.

Bylaws

Article I: Name

The name of the association shall be:

Little T Quarter Midget Club, Inc.
DBA: Little T Quarter Midget Club, Inc., Little T Speedway
Hereinafter known as LTQMC.

The address of the Association for the transaction of business shall be:

President, LTQMC
205 E Thompson Road
Thompson, CT 06277

Or the current President's address.

Article II: Purpose

The Little T Quarter Midget Club, Inc. (LTQMC) is established exclusively for charitable and educational purposes under Section 501(c)(3) of the Internal Revenue Code, or any corresponding section of future tax codes. As a non-profit organization incorporated under the laws of the State of Connecticut, LTQMC relies solely on donations and volunteer labor to support its operations. No member shall be compensated for donations or services rendered. The primary mission of LTQMC is to provide children and their parents or guardians the opportunity to engage in and learn from organized motorsports activities specifically designed for young people. By participating, children shall develop valuable life skills and personal attributes. At LTQMC, we aim to foster an environment where children can grow not only as athletes but as individuals, gaining confidence, discipline, and respect for themselves and others while enjoying the thrill of motorsport.

Article III: Property Ownership

All assets, both tangible and intangible, acquired, used, donated, or held by the LTQMC, regardless of source, shall remain the exclusive property of LTQMC. These assets are to be utilized solely for the enhancement of the Club's property and services. In the event that the membership of the Club divides, all tangible and intangible assets shall remain with the Club that continues operations at the Little T Speedway Facility located at 205 E Thompson Road, Thompson, CT 06277.

Upon the dissolution of the Little T Quarter Midget Club, all tangible assets or proceeds from their sale shall be distributed to a nonprofit charitable organization as defined by Section 501(c)(3) of the Internal Revenue Code, or to a corresponding section in any future tax code. Alternatively, the assets may be distributed to the federal government or a state or local government for public purposes. If any assets are not disposed of in this manner, they shall be distributed by a court of competent jurisdiction in the county where the Organization's principal office is located, to an organization(s) that operates exclusively for charitable purposes, as determined by the Court.

Article IV: Earnings

All earnings, if any, shall be reinvested into the club to further maintain, improve, expand, and/or enhance its facilities and services. No part of the profits or earnings of the LTQMC shall be distributed to its members in any form.

Article V: Club Membership

Membership Eligibility Requirements

To be considered for membership in the LTQMC, applicants may petition the BOD for membership and shall fulfill the following criteria. Applications not meeting all criteria shall not be considered.

- An LTQMC membership application shall be submitted in its entirety, adhering to its requirements and paying any and all associated fees with membership.
- Applications shall only be accepted from individuals or families with primary members who are 18 years old or older.
- Applicants shall also be a member of the sanctioning body of LTQMC, adhering to its requirements and paying any associated fees with membership of that sanctioning body.

Additionally, applications that meet any of the following criteria shall require a $\frac{2}{3}$ vote by the LTQMC Board of Directors for consideration.

- Applicants who have received a code of conduct from any quarter midget racing organization or sanctioning body in the past two years.
- Applicants residing outside the geographic boundaries of the sanctioning body region, or district, where LTQMC is located as defined by the sanctioning body.
- Applicants subject to any action, judgement, probation or suspension imposed by any past or present LTQMC board of directors (BOD).

The LTQMC BOD reserves the right, by $\frac{2}{3}$ vote, to deny any membership application. If the membership application is denied by the LTQMC BOD, application fees paid to LTQMC will be refunded, minus any costs incurred to LTQMC of collecting and/or refunding such fees.

Membership Application Types and Fees

A. Full-Time Membership Application \$200

Available to individuals 18 years of age or older. A Full-Time Membership is defined as a membership assigned to an individual or a family. If the membership is for a family, it may include all drivers under the age of 18 residing in the same household so long as that driver's parent and/or legal guardian is also listed on the membership. Full-time memberships in good standing with LTQMC have voting rights, with one vote per membership. This membership shall also be a member of the LTQMC's current sanctioning body.

- A special Full-Time Membership is available to Full-time Silver City Members in good standing, which reduces their snack shack shift requirement from 10 to 5 for the first year of membership.

B. Part-Time Membership Application \$500

Available to individuals 18 years of age or older. A Part-Time Membership is defined as a membership assigned to an individual or a family. If the membership is for a family, it may include all drivers under the age of 18 residing in the same household so long as their parents and/or legal guardians are also listed on the membership. Part-Time memberships do not have voting rights. This membership shall also be a member of the LTQMC's current sanctioning body. Drivers under a Part-Time Membership may race no more than 50% of LTQMC points races per season. Drivers under a Part-Time Membership may race no more than 50% of LTQMC non-points races per season. Part-Time members do not have eligibility for track points. This membership shall also be a member of the LTQMC's current sanctioning body. This membership can be upgraded to a Full-time membership by a written request to the LTQMC BOD submitted before April 1st of the current year and that request obtaining a BOD $\frac{2}{3}$ vote. Part-Time memberships may not be upgraded for "retired" drivers.

C. Alumni Membership Application \$200

Available to former LTQMC members in good standing with LTQMC whom no longer have active quarter midget drivers. Alumni memberships in good standing with LTQMC have voting rights, with one vote per membership. Alumni members are not required to join the sanctioning body.

Alternate Handlers

Alternate handler memberships are available in accordance with LTQMC's current sanctioning body. This option is available to individuals 18 years or older who wish to participate in sanctioned events but does not have driving privileges. This membership does not have voting rights. This membership shall also be a member of the LTQMC's current sanctioning body.

Probationary Period and Probation

All initial memberships will undergo a probationary period, which will continue until the member meets the following criteria:

- Participates in more than 50% of the scheduled races for the current season.
- Compliance with all applicable voting criteria as outlined in the LTQMC Bylaws.
- Compliance with all applicable voting criteria as set forth in the LTQMC Club Rules.
- Participates in more than 50% of LTQMC monthly club meetings.

During this probationary period, members will not have voting rights. The probationary period will end once all criteria are met. If a probationary membership fails to meet these requirements, it may be terminated by a unanimous vote of the Board of Directors (BOD), with no recourse or appeal process available for the terminated membership.

Membership fees are aligned with the current sanctioning body's annual schedule and must be paid when submitting the LTQMC membership application. New or renewed memberships purchased after September 1st will be valid from the purchase date through December 31st of the following year.

In addition to the initial probationary period, a member may be placed on probation by the BOD for any conduct violation at the BOD's discretion. The member will be monitored during this probationary period and must adhere to LTQMC bylaws and rules to avoid suspension under the code of conduct guidelines. All probation notices will be issued in writing. A family membership is considered *not in good standing* until the probationary period has concluded.

Article VI: Club Information and Services

Roster, Mailing List, Website and Social Media

The LTQMC roster, mailing list, website, and social media accounts are the exclusive property of LTQMC. Access to these resources may not be shared with any individual, organization, or entity without prior written approval from the LTQMC Board of Directors (BOD). No fees will be charged for access to the roster, except for costs related to copying and mailing. LTQMC retains all rights to events, images, and descriptions, both on and off the track, related to activities and events organized by LTQMC. Unauthorized photography, electronic image capture, or videotaping for resale to the public is strictly prohibited without prior written consent from LTQMC. For permission requests, please contact the current Club President.

Social Media and Website Policy

LTQMC recognizes the importance and power of social media and websites in today's digital age. These platforms offer members, drivers, handlers, and their families the opportunity to connect, share achievements, and engage with others in a positive and meaningful way. However, with this access comes the responsibility to uphold the values and reputation of LTQMC both online and offline. LTQMC encourages members and their associated families to use social media and websites in a respectful, positive, and constructive manner. When posting content related to LTQMC, its events, or its members, please consider the impact of your words and actions on the club's community and reputation.

Posts, comments, and content that target, harass, or insult others—whether LTQMC members, drivers, handlers, track owners, or anyone associated with the club—will not be tolerated. Treat others as you would like to be treated. Members should use social media and websites to promote positive and uplifting content that highlights accomplishments, showcases team spirit, and encourages healthy competition. Disparaging remarks, false accusations, or content that is malicious, threatening, intimidating, or otherwise harmful to the reputation of LTQMC, its members, Board of Directors, sanctioning bodies, or affiliated tracks will not be tolerated.

Never share private or confidential information about fellow members, drivers, or handlers without their consent. This includes personal details, results, or images taken without permission. Posting or sharing photos, videos, or any other media from LTQMC events or activities is permissible only when they align with the club's guidelines. Commercial use of any media taken during LTQMC events requires written consent from the LTQMC Board of Directors.

If you have feedback or concerns about LTQMC events, practices, or policies, please direct these in a constructive manner either through private messaging to the LTQMC leadership or during appropriate meetings. Public complaints on social media should be avoided to preserve professionalism and respect.

Any behavior that could be considered bullying, harassment, or discriminatory based on race, gender, age, nationality, disability, or any other characteristic will not be tolerated. LTQMC strives to maintain an inclusive environment where all members feel safe and valued.

Compliance with Sanctioning Bodies

All LTQMC members, their associated drivers, handlers, and families must also adhere to the social media policies of the relevant sanctioning bodies. Any violation of these external policies, including any actions that could damage the reputation of the sanctioning body or affiliated tracks, may result in disciplinary action.

Disciplinary Action

Failure to comply with this policy may result in disciplinary measures up to and including suspension or expulsion from LTQMC, as determined by the LTQMC Board of Directors. LTQMC reserves the right to take action against individuals who violate these guidelines to protect the integrity and reputation of the club and its members.

The digital space can be a powerful tool for building community, sharing experiences, and promoting the positive aspects of motorsports. LTQMC encourages its members to use their platforms to showcase the spirit of camaraderie and sportsmanship that defines our club. By adhering to this policy, we can all contribute to creating a welcoming, respectful, and professional environment for everyone involved in LTQMC.

Article VII: Code of Conduct

Code of Conduct and Disciplinary Policy

To ensure that every member and family's experience at LTQMC (or any other USAC-sanctioned track, event, or club that a Little T Member or extended family attends) is a positive one, the club has instituted a "zero-tolerance" policy. All LTQMC members, including drivers, handlers, and associated family members, must conduct themselves in a manner that reflects the values of the LTQMC and maintains a positive environment for all involved.

Zero-Tolerance Policy

LTQMC members and their families are expected to uphold appropriate behavior while attending or participating in any LTQMC or USAC-sanctioned event. Members are representing LTQMC and must act accordingly. The Board of Directors (BOD) will strictly enforce this policy, and any violation will be addressed promptly.

Cooling Off Period

Except for serious or egregious violations that result in bodily harm, individuals filing a Code of Conduct (COC) violation against a driver, member, handler, family member, or any other individual shall have a cooling-off period until the next scheduled racing event or club meeting (whichever occurs first) to withdraw the violation if they choose. If the person chooses to move forward with the violation, it will be heard by the BOD no later than the following racing event or club meeting. All parties involved may present witnesses at the hearing. The BOD will then make a decision by majority vote on the outcome.

If the violation is upheld, the accused will be notified via certified return receipt mail within five (5) days of the decision. The accused has seven (7) days to appeal the decision via certified return receipt mail.

Immediate Action for Physical Violence or Destructive Behavior

Any physical violence or destructive actions will be dealt with immediately by the BOD and local law enforcement. Guilty parties will be asked to leave the premises immediately.

Probationary Period and Conduct Monitoring

A member may be placed on probation for a period of time at the discretion of the BOD for any conduct violation. During this probationary period, the member will be monitored and must adhere to all LTQMC bylaws and rules to avoid suspension under the Code of Conduct. A family membership will not be in good standing until the probationary period has ended.

6. Suspension Terms

- All suspensions apply to the entire race team unless otherwise noted.
- Driver suspensions apply to the individual driver only.
- Suspensions begin immediately following the decision.
- The BOD will determine the length of the suspension based on the violation and severity at the time of the hearing.
- Suspensions may carry over to the next calendar year.
- Multiple violations within a 12-month period may result in an extended suspension.

7. Suspension Notification and Appeals

Written notification of a suspension will be sent to the member via certified return receipt mail within five (5) days of the violation. The member has seven (7) days to appeal the suspension by sending a written appeal to the LTQMC Secretary via certified return receipt mail.

8. Appeal Process

An appeal committee will be formed by the BOD, consisting of three (3) LTQMC regular members in good standing, a race day official, and a board member. The committee will hear the appeal before the next scheduled event.

- **If the COC is member-to-member**, the appeal committee will vote to either uphold or overturn the decision. The committee cannot amend the punishment outlined in the Code of Conduct.
- **If the COC is from the Board**, the decision is not appealable per USAC's Code of Conduct rules.

9. Enforcement of Conduct

All decisions made by the BOD regarding the Code of Conduct will be enforced, and members are expected to adhere to these policies for the duration of their membership with LTQMC.

Member in Good Standing

An LTQMC member is considered to be in good standing when the following criteria are met. If the LTQMC member does not meet all criteria they will be considered not in good standing.

1. The member's membership applications have been completed and processed by both the current sanctioning body and the Little T Quarter Midget Club.
2. All required fees and fines have been paid in full.
3. The member is not currently under suspension or probation.
4. The member has attended at least 50% of the current year's club meetings.

When a member is not in good standing, they may not:

1. Participate in any LTQMC events or activities.
2. Hold any elected or appointed position within LTQMC.
3. Vote in any club vote or BOD vote.

The Board of Directors (BOD) may reinstate a member's good standing status upon receiving a written request from the member.

Article VII: Authority, Meetings and Administration

Authority

The operations of the Little T Quarter Midget Club (LTQMC) shall be governed by the LTQMC Board of Directors in accordance with the LTQMC bylaws, which must align with the bylaws of the sanctioning body to which LTQMC is affiliated. Additionally, no provision of the LTQMC bylaws may violate any applicable Connecticut law. These bylaws are designed to protect the rights of both the LTQMC and its members, while also ensuring that all members fulfill their obligations.

All club meetings and business will be conducted in accordance with Robert's Rules of Order, maintaining the formality necessary to protect the rights of members and preserve order. Any active member of LTQMC in good standing may propose changes to club policies or bylaws.

Meetings and Rule Changes

LTQMC club meetings are conducted as required throughout the year, and are held at various locations. The Club Secretary is responsible for notifying the membership no less than five (5) days prior to a meeting with the date, time, location, and agenda.

The LTQMC President shall preside over meetings, and the LTQMC Secretary will record the minutes of the meeting.

In accordance with Roberts Rules of Order, no action can be taken at a meeting unless a quorum is present. Any action taken in accordance with Roberts Rules of Order by the membership in good standing present at a meeting shall be regarded as an action taken by the club.

Meeting Agenda

The agenda will include, but is not limited to:

- Call to Order
- Roll Call
- Approval of the Secretary's Minutes from the previous meeting.
- Approval of the Treasurer's Report from the previous meeting.
- Current Treasurer's Report.
- Old business
- New business

All regular members in good standing are encouraged to attend and participate in LTQMC club meetings.

The LTQMC meeting held for the month of February will be designated for the opening and closing of discussions on club and ground rules. All proposals for rule changes must be submitted no later than February 1st, with proposals sent to the LTQMC membership no less than 5 days prior to that meeting.

The LTQMC meeting held for the month of March will be designated for the opening and closing of discussions on bylaws. Proposals for changes or additions to the bylaws must be submitted by March 1st, with proposals sent to the LTQMC membership no less than 5 days prior to that meeting.

Administration

LTQMC is administratively divided into two groups:

1. Memberships, each having one vote per qualifying membership in all LTQMC club votes.
2. Board of Directors (BOD), each having one vote per membership in all LTQMC club votes, as well as one vote in all LTQMC BOD votes except for the President.

Specific provisions to the President voting include:

- The President of LTQMC is prohibited from making motions or voting by proxy.
- The President may only cast a vote in a Club or Board vote when that Club or Board vote results in a tie. The President's vote will then break that tie. This will apply to all votes, including, but not limited to: general and $\frac{2}{3}$ votes.

Voting Rights and Participation

Any person holding a Full-time or Alumni, or Alternate Handler LTQMC Membership in good standing may participate in LTQMC club meetings. Each family holding a Full-time or Alumni Membership "In Good Standing" as defined by this document is entitled to one (1) vote. Alternate Handler and Part-time Memberships are not eligible to vote. Memberships in good standing may designate one (1) Alternate Handler in good standing to cast their votes on their behalf.

Article VIII: Board of Directors - Duties and Responsibilities

Board of Directors (BOD)

The Board of Directors (BOD) is responsible for the governance and strategic direction of LTQMC. Key duties include:

1. Governance and Oversight: Set the organization's mission, vision, policies, and ensure legal and ethical compliance.
2. Financial Oversight: Monitor the organization's financial health, approve budgets, and ensure accurate financial reporting.
3. Leadership Oversight: Appoint committee heads and subsequently evaluate, improve and support those individuals in their roles, and plan for leadership succession.
4. Risk Management: Identify potential risks and develop strategies to mitigate them.
5. Accountability to Membership: Represent memberships' interests and ensure transparency in operations.
6. Fundraising and Resource Development: Actively engage in raising funds and building key partnerships.
7. Advisory Role: Provide expertise, guidance, and help build relationships.
8. Evaluating Performance: Assess the organization's performance and ensure the BOD functions effectively.

In short, the BOD ensures the organization's success by overseeing governance, finances, leadership, risks, and memberships' interests.

The BOD has the power to appoint committees, delegate authority to those committees, and oversee their actions. The BOD is accountable for any actions taken by committees it assigns.

Track Operations and Expenditures

- The BOD may appoint another BOD member to act on their behalf during their absence.
- Any concerns or complaints should be addressed to a BOD member rather than the property owner of LTQMC.
- BOD members are expected to respond to member inquiries within 48 hours. Issues should be raised no later than 9:00 p.m. unless otherwise specified by the BOD member.

Officers and Their Duties

President

The President shall:

- Be the sole representative of LTQMC to the property owner.
- Supervise and implement policies set by the BOD.
- Preside over all LTQMC BOD and club membership meetings.
- Ensure open communication with the facility representative(s) and negotiate rental agreements.
- Serve as the official representative of LTQMC to quarter midget organizations and the general public.
- Approve payment of club expenditures up to \$500 USD.
- Establish a communication plan with the BOD and ensure insurance coverage through the sanctioning body for LTQMC members.
- File all required forms to maintain LTQMC's Racing Charter(s).
- Be bonded for \$50,000, at the expense of LTQMC, at the discretion of the BOD.
- Ensure the septic system is pumped annually.
- Perform other duties as needed.

Vice President

The Vice President shall:

- Assist the President in performing their duties.
- Assume the role and responsibilities of the President in the President's absence or incapacity.
- Oversee the material condition of both indoor and outdoor facilities.
- Organize work details and manage the LTQMC concession stand.
- Conduct authorized recall votes of elected officials.
- Perform other duties assigned by the BOD.

Secretary

The Secretary shall:

- Record the minutes of all LTQMC club and BOD meetings.
- Process memberships and maintain the LTQMC mailing list and roster.
- Notify members of meetings and manage the weekly newsletter.
- Maintain operating supplies and act as a liaison with national and/or district secretaries.
- Keep a copy of current LTQMC rule and bylaw documents.
- Maintain a history of minutes, calendars, important documents, and lap record holders.
- Perform other duties assigned by the BOD.

Treasurer

The Treasurer shall:

- Collect all funds and deposit them into appropriate financial institutions.
- Make disbursements and reimbursements as required.
- Ensure payments are made by check or Club debit/credit card.
- For checks over \$2,000, require approval by both the President and Treasurer. For debit/credit card transactions over \$2,000, prior written approval from the President is required.
- Address bounced checks and suspend LTQMC member check-writing privileges as necessary.
- Balance the club's checking account monthly and review financial statements at each monthly meeting.
- Provide financial documents upon request and file all tax returns and related legal documents.
- Maintain a property book for all LTQMC assets and ensure the club is bonded for \$50,000 per discretion of the current BOD.
- Perform other duties as assigned by the BOD.

Technical Director

The Technical Director shall:

- Select technical committee members for BOD approval, who shall be subsequently subject to a BOD majority vote.
- Conduct vehicle inspections in accordance with sanctioning body technical standards.
- Communicate any discrepancies and/or disqualifications found during inspections to both the car owner and track officials.
- Offer advice on maintaining vehicles to meet club and sanctioning body rules.
- Assist teams in understanding the implications of rule violations.
- Maintain records of all car safety inspections and technical disqualifications.
- Document any issues that arise during events or practice sessions.
- Determine which cars will receive technical inspections and conduct those inspections with the aforementioned committee.
- Oversee technical operations at LTQMC events.
- Maintain an inventory of restrictor plates for various racing classes.
- Process engine and tire protests.
- Perform other duties as assigned by the BOD.

Safety Director

The Safety Director shall:

- Develop and implement LTQMC's safety program, including aspects such as car construction, uniforms, helmets, seat belts, fuels, chemicals, exhaust systems, and facility safety.
- Ensure all required track safety equipment is operational and oversee safety issues at events.
- Manage the safety committee and require its attendance at rookie training sessions.
- Perform other duties as assigned by the BOD.

Rookie Trainer

The Rookie Trainer, under the direction of the Safety Director, shall:

- Develop and implement a rookie training program in compliance with the sanctioning body's rulebook.
- Sign off on rookie training upon completion.
- Perform other duties as assigned by the BOD.

Publicity Director

The Publicity Director shall:

- Serve as the official publicity spokesperson for LTQMC.
- Oversee educational programs, publicity efforts, and public relations.
- Coordinate fundraising activities, including raffles and promotional events.
- Manage sponsor and donor recognition efforts.
- Work with Thompson Motor Speedway to set up publicity booths during events.
- Perform other duties as assigned by the BOD.

Chief Steward/Race Director

The Chief Steward/Race Director shall:

- Act as the direct representative of the LTQMC BOD on race days, making decisions consistent with the sanctioning body's rulebook.
- Liaise between competitors and event staff, manage the track opening/closing for practice and racing, and assist in overseeing safety and technical operations.
- Ensure the implementation of the inclement weather plan and address protests related to rule interpretation.
- Oversee discipline on the track and coordinate emergency services during red flag situations.
- Perform other duties as assigned by the BOD.

Adopted on [date] by the membership of Little T Quarter Midget Club, Inc.

